

24 October 2025



Principal
Mr IR Gates MA NPQH

To whom it may concern

Formal Consultation on Admission Arrangements for September 2027

In accordance with the requirements of the current legislation, and on behalf of The Cowplain School Trustees, I write to provide you with details of the proposal to reduce The Cowplain School's Pupil Admission Number (PAN), which will apply to applications for admission in September 2027 onwards.

The Cowplain School is an Academy and therefore its own admission authority. When an admission authority wishes to make changes to admission arrangements, it must consult to ensure all views are heard. The Trustees of The Cowplain School are embarking on such a consultation for its Admissions Policy for 2027/28 Year 7 intake and I am writing to invite you to participate in this consultation. The consultation runs for a period of 6 weeks from 24 October 2025 to 5 December 2025.

The Cowplain School is proposing to reduce the Pupil Admission Number (PAN) from 216 to 200 pupils from September 2027. The reason for this proposal is that demand for school places across Waterlooville is falling and this will help with the long-term planning and financial sustainability of the school.

We are not proposing to change any other aspects of the admission arrangements. A copy of the proposed new Admission Policy, to be implemented for admissions in the academic year 2027/28 and beyond, will be available from 28 February 2026.

If you wish to make any comments regarding the change, please send them to Mrs Ilott at the above address or via consultation@cowplainschool.co.uk.

Yours sincerely

Mr S Head
Chair of Academy Trust