



**THE  
COWPLAIN  
SCHOOL**

**Headteacher**  
Mr IR Gates MA NPQH

May 2024

Dear Parent

**APPLICATION FOR FREE SCHOOL MEALS 2024-25**

In order to receive free school meals for your child/children, you need to fulfil the following:

Free School Meals are available only to children whose parents/guardians are in receipt of the following benefits:

- Income Support
- income-based Job Seekers' Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit, provided you are not also entitled to Working Tax Credit, and have an annual gross income, of no more than £16,190 as assessed by His Majesty's Revenue and Customs (Parents who are made redundant or start working less than 16 hours per week, may find their children are entitled to free meals for a limited period.)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)

A separate form must be completed for **each school** where school age children from one family attend different schools.

Online applications can be made at

<https://www.hants.gov.uk/educationandlearning/freeschoolmeals/juniorsecondary>.

If you have any queries regarding the above, please do not hesitate to contact me on 023 9261 2020.

Yours sincerely

***J Sexton***

Mrs J Sexton  
Finance Officer

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