

September 2023



Headteacher
Mr IR Gates MA NPQH

Dear Parent

This letter is for anyone who drops off, or picks up their child from school. We are writing to request your help in keeping our students safe and on time to lessons.

Recently we have noticed a number of parents are leaving the dropping off of their child very late, sometimes very close to 8.30am, thus creating a queue of traffic and meaning that their child is late to lessons. Therefore, you must ensure you drop your child off by 8.20am to ensure he/she arrives to their lessons in time.

Also, we ask that you help keep everyone safe by not parking on the double yellow lines located in Hart Plain Avenue. We have noticed a number of vehicles parking on double yellow lines, especially outside the front of the school opposite the buses and school gates, which limits visibility for students cycling and other vehicles.

As you know, most schools do not allow parents onto their site but we are happy that we continue to provide a picking up area in Rose Building car park. We would also like to reiterate that, for the safety of students leaving the school site at 3pm, we close the exit road from 3pm until 3.10pm and ask for no movement of vehicles on the site during this 10 minute period. This works really well to protect students, and the parents who wait for the release of traffic.

Please can we remind parents regarding our policy on vehicle movement in and around the school site:-

- Drive slowly (5mph) with caution and with respect for pedestrians.
- Please switch your engine off whilst waiting.
- Vehicles must always be parked legally so as not to cause an obstruction.
- Please **do not** park on yellow lines or in the gateways at the front of the school.
- Please **do not** park opposite the waiting buses.
- Please **do not** block resident drives.
- Please **do not** execute turning manoeuvres outside or around Rose Building, but drive around the car park.

Thank you for working with us to keep our site and the roads in the immediate vicinity of the school safe. We greatly appreciate the support we receive from parents.

Yours sincerely

Mr J C Colebrook
Head of School

The Cowplain School, Hart Plain Avenue, Cowplain, Waterlooville, Hampshire PO8 8RY
Telephone: 023 9261 2020 • Email: office@cowplainschool.co.uk

www.cowplainschool.co.uk